

**“ROUGH DRAFT”**  
**TOWN OF DUNE ACRES**  
**COUNCIL MINUTES**  
for  
July 18, 2006

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, July 18, 2006 at the Town Hall. Town Council President Louise Roberts called the meeting to order at 7:05 p.m. with Councilpersons Ben Bolton, John Wilhelm, Clerk-Treasurer Bev Hubbs, Deputy Clerk-Treasurer Sherry King and Attorney Dan Whitten in attendance. Council President Louise Roberts opened the meeting with the pledge of allegiance.

**APPROVAL OF MINUTES:**

John Wilhelm noted that the word “kits” should be changed to “suits” in the last paragraph and that “Kelly” should have been “Cheryl” under Environment. John then moved that the minutes for July 18, 2006 be approved as corrected. Ben Bolton seconded the motion and it unanimously carried.

**FINANCIAL REPORT FOR THE TOWN OF DUNE ACRES as of June 30, 2006:**

Porter State Bank – Checking	\$ 91097.04
Chase Bank – Savings	129775.90
Fifth Third Bank – High Interest Checking	55457.54
Adjustment to Deposit	- 27.75
Record Balance	276302.73

Ben Bolton moved to accept the Financial Report. John Wilhelm seconded and the financial report passed unanimously.

**PAYMENT OF THE CLAIMS:**

The bill from Ralph Iatarola for repair of the damage to the flower bed at the gatehouse was discussed. Dan Whitten said that he had filed a police report and that he will forward the bill to the insurance company involved. The bill from Advanced Drainage was for the portable toilets. The bill from A Palmer Paving was for repair of the curb and washout on Circle Drive. The bill from Star Uniforms was for new pants, shorts, and embroidery. John Wilhelm moved approval of the claims in the total of \$32,534.14. Ben Bolton seconded and the motion passed.

**CORRESPONDENCE:**

Dune Acres Web Site Reports – Sherry King read from the results of the survey about the Dune Acres Website and Web Site Statistics. John extended thanks from the town to Howard for his great job as webmaster for the Town.

## COMMISSION REPORTS:

### MUNICIPAL CODE: Bill Nixon

Editing Status: The next meeting of the Plan Commission will be tomorrow night. We expect to complete the changes to the proofs and submit them to Muni Corp by the end of July. Our completed Code Book should be ready in approximately 8 weeks. (10/1/2006)

Project Cost: The total contract cost for the Code Book was \$7,500.00. We have a bill for \$1,875.00 to submit with the final proofs which will leave a balance of \$1,500.00. We can pay this on receipt of the final book or use the 3 year plan and pay it in 2007. When the book is completed, we opted to have Muni Corp put it on the internet and to keep our 5 books up to date with each new ordinance. They will also keep the Internet copy up to date. The cost for this is \$350.00 per year due at the time it is entered on the internet. We will get reprints of certain parts of the book for members of the Plan Commission for a one time cost of approximately \$100.00.

### ROADS: Irv Call

Irv reported that the repair work was done on Circle Drive. He also asked for a decision on the pothole and broken pavement work to be done. Lou Roberts said she would like to see Shore Drive added to this work. Irv said he could not make an estimate of the cost of that job. John Wilhelm moved to authorize \$3500.00 for road repairs plus an undetermined amount for the Shore Drive project. Ben Bolton second and it unanimously carried.

Irv also reported that Circle R made the connection for the reticulation line for the irrigation system at the Clubhouse. He said that Nutri Lawn is going to estimate what it will cost to make the timer operate the pump. When done, the lawn sprinkler system will operate off our own water system instead of IAWC. He also recommended that we have a plumber come to repair the toilet at the Clubhouse; we also have the old galvanized line changed to a new plastic line, which should result in better pressure.

Irv also suggested all contractors working in the town be required to post a bond and/or have a pre-construction meeting between Building Commissioner, Contractor, and Home Owners to set up guidelines for staging, parking and spoil left from site. John Wilhelm said this needs to go before the Plan Commission. Lou Roberts also suggested to get a list of the contractor's sub-contractors. John Wilhelm said since the Clerk-Treasurer's office now has business hours we need licensing, also.

### PARKS: Cheryl Evans for Kellie Klein

Kellie is still looking for a hockey liner and trash containers. The bear has a name – Dunesbeary. The name was submitted by Jim Elder of 87 East Road.

### MAINTENANCE: Mike Konopacki:

All is well.

### POLICE: Cecilia Call

Cecilia said she was glad of the agreement on the construction issues and the need for reviewing. There have been lots of problems due to these issues. She reported the

issuance

of a warning to a resident for parking in a restricted area without a vehicle sticker. The resident questioned if all vehicles had to have a sticker. John Wilhelm said we need to look at the ordinance. It was suggested that something pertaining to the vehicle stickers be put in the Beach Comber and on the web site.

### ENVIRONMENT: Cheryl Evans

Thanks to Sue Smith and Cathy Bomberger for overseeing the Garden Walk and it's

success. She contacted Nipsco concerning the disappointing tree trimming that was done. They were phenomenal with their response. Someone came out and did a tour of the work done. They will red tag each tree and then come back and cut them down. The town can let them know of any tree the town does not want cut down. The work will not be done until October of this year. John stated that Cheryl and the Environment Committee could make the decision on which trees to remove or not. Cheryl asked that she or the Environmental Committee be advised when they have this scheduled. The scheduled trimming is usually on the bill. She said she could prepare a handout stating recognized standards for tree trimming which could be handed to whomever Nipsco contracts with to

do the cutting. John observed that Verizon is not taking care of their phone lines and old poles and that they only deal with a problem when a homeowner's phone is affected. Cheryl said that she submitted a bill from Sandy O'Brien. Greg Livovich has finished his work on the Oriental Bittersweet and there is a balance of \$6,567 in the grant for that project. Another person will come to mop up what he has done and he will come back late in the year to finish.

Mary Ann Crayton reported on the Grant that begins in August 2006 and ends in January of 2008. The Grant is for the removal of exotics and invasive plants. It will cover Pine Lane Park, Lupine Lane Park, and Playground Park. It is a \$3,000.00 matching grant. She is to present the council with a signed copy of the Grant to be looked over to see how the Clerk-Treasurer's office will handle this. She said many volunteers will be needed.

WATER: Ben Bolton

IAWC has committed to do a flow and pressure test on hydrants in mid August. This will help determine how we are doing and how to spend the rest of the water sale funds. Terry Atherton is new manager for this area and Ben would like to meet with IAWC to see if they will contribute more money to complete the fire hydrant work.

#### OLD BUSINESS:

Gilmore Franzen Architects has requested a termination of their contract as they are moving Colorado. Their inspection of the Clubhouse totaled \$8,379.61. It included termite inspection and identification of bad logs. John moved to amend the Agenda for the current meeting to include this termination agreement as an item under Old Business. Ben Bolton seconded and the motion passed. John then moved that the Council accept the termination agreement to be effective immediately, Ben seconded and the motion passed.

John thanked Ben for all his work on the fireworks. Everyone agreed they were great. Ben said that two of the security guards were very helpful in setting up and cleaning up and in safety concerning the truck. He remarked that he was going to try to have a greater variety in the fireworks next year. Because July 4<sup>th</sup> falls on a Wednesday next year, Ben asked for a show of hands on whether to have the Town celebration on the Saturday before or the Saturday after the official holiday. The clear opinion was to have it after July 4<sup>th</sup> which would be July 7<sup>th</sup>.

Ben moved to approve having Deputy Clerk-Treasurer, Sherry King's name added on all the Town bank accounts, John seconded and the motion passed unanimously.

As requested by the auditor presently working on the Town books, Lou stated that it has been the policy of the Town Council since January of 2004 that each member serve as President for a term of 18 months. Ben Bolton served first from January 2004 to April 2005. Lou Roberts is serving from May 2005 through August 2006. John Wilhelm will serve from September 2006 through December 2007.

Lou said she received a bill for the tent provided by the Town for the Dune Acres' team who walked in the Cancer Walk. She read a letter from Carol Cornwell, who organized the Dune Acres' team, thanking the Town and reporting that the 16 members on our team raised more than \$3000.00 placing first and that 6 of our team walked the survivor's lap in purple shirts. Cheryl Evans remarked that her family has a tent which the Town could use in the future.

Sherry King reported that Martin Security wants contacts names and numbers for the security system at the Clubhouse. It was agreed that she should list Rich Demkovich, Mike Konopacki, all the council members and the Gatehouse.

John moved to accept the plans for the room addition with swimming pool at the Haffners at 72 West Road upon the recommendation of the Plan Commission. Ben seconded and the plans were

approved unanimously.

Beverly gave the Council members a calendar of suggested dates for the budget process for 2007 and asked for their input about the amounts in each fund. Lou asked Dan about establishing a Rainy Day Fund and he said he will get more information about the process. There was some discussion of the CREDIT funds and how they might be used. It was suggested we create a fund especially for the Clubhouse repair project. The budget must be finished by September 30.

#### NEW BUSINESS:

Rick Demkovich said that the cabinet which fell at the Clubhouse was overloaded with

144 stoneware coffee cups, of which 84 survived. It will be reinstalled. He said that he believes that the flat roofs at the Clubhouse probable need to be repaired and that this should not be delayed until the big repair project is underway because moss and mildew damage will only get worse. He suggested that the roofs at least be looked at before winter.

Jeff Swoger requested that the Town acquire a computer to be used to run the program that analyzes problems with the pump for the sprinklers. He said that when a technician comes to analyze a problem it costs the Town about \$300 and he usually doesn't find what is wrong in the end. He believes that Irv and/or Rick could learn the program (which we already own) and do a better job of detecting problems. John Wilhelm asked whether it would be better to just buy a new transformer. Cheryl Evans volunteered to donate a computer to the Town for this purpose. It was agreed that, if the specifications for the program were right for Cheryl's computer, that would be a good first step.

#### PLAN COMMISSION:

John moved that the Council accept the plans for the room addition with a pool at the Haffners at 72 West Road as submitted to the Plan Commission. Ben seconded and the plans were approved unanimously.

The meeting adjourned at 9:15 p.m.